

Course Booking Form



Title: _____ First Name: _____ Surname: _____

Home Address: _____

Post Code: _____

Contact Number 1: _____ Contact Number 2: _____

Email Address: _____ Date of Birth: _____

Driver Licence Number: _____

Company Name (If Applicable): _____

Company Address (If Applicable): _____

Post Code: _____

Please attach photocopies of both parts of your driving licence or, if you do not have a photocard licence then please tick here to confirm that you have a valid UK passport

You must bring with BOTH parts of your driving licence with you on the course. Failure to do so will result in the DSA not conducting your test and the fee will be lost

Please tick appropriate course:

- | | | | |
|--|--------------------------|--|--------------------------|
| Assessment Drive (BE/ C1/ C1E)
<i>(Delete as appropriate)</i> | <input type="checkbox"/> | PCV D1 (Minibus) | <input type="checkbox"/> |
| B+E (Car + Trailer) | <input type="checkbox"/> | PCV D1+E (Minibus + Trailer) | <input type="checkbox"/> |
| LGV C1 (7.5t / Ambulance) | <input type="checkbox"/> | Caravan Course | <input type="checkbox"/> |
| LGV C1+E (7.5T + Trailer) | <input type="checkbox"/> | Trailer Handling / Reversing | <input type="checkbox"/> |
| | | Group Trailer Handling & Awareness
(Duty of Care) | <input type="checkbox"/> |

Course Dates Arranged: _____.

BOOKING TERMS

1. Please call to arrange your training dates, then complete and return this form with photocopies of both parts of your driving licence.
2. £150 Deposit (£250 for 2:1 training) is required on booking, deposits are non-refundable. Remaining fees are required to reach us no later than 10 clear working days before the course start date. An invoice receipt will be sent by return of post/ email. Payment can be made either by cheque to "Trailer Training uk Ltd", Unit 2B, Deer Park Industrial Estate, Knowle Lane, Fair Oak, Eastleigh S050 7PZ or by card over the phone.
3. If full payment is not received by 10 clear working days before the course start date the course will be cancelled.
4. Payment for the course is to be made by: Cheque / Credit or Debit Card. (delete as appropriate)
5. I confirm that by returning this booking form I have read and agreed to the attached terms and conditions of business.

Signed:

Date:

TRAILER TRAINING UK LTD TERMS & CONDITIONS

1. Driving Licence

Candidates must produce both parts of their appropriate driving licence (and theory test pass certificate if applicable) in order to be able to undertake training and DSA tests. (Failure to produce will result in loss of fees).

2. Vehicle Insurance

“Trailer Training uk Ltd’s” insurance provides cover whilst candidates are driving our vehicles providing they hold an appropriate driving licence and are accompanied either by the instructor or the test examiner. If providing your own vehicle for training you must ensure your vehicle is covered for driving instruction and tests.

Other activities involved in training can be hazardous and candidates are urged to exercise extreme care at all times. We cannot accept any liability, or responsibility, for personal injury however caused.

“Trailer Training uk Ltd” cannot accept any responsibility for any candidate’s possessions or effects whilst on our premises or in our vehicles.

3. Vehicles

If using our vehicles and or trailers we will ensure that they are legal and roadworthy and fit the DSA minimum test vehicle requirements. If using your own vehicle and or trailers you are responsible to ensure the above and provide documents for inspection by the DSA if required. You must also provide a rear number plate if using our trailers.

4. Number Plates

If supplying your own vehicle for training you must ensure you bring a rear number plate for the training trailer. Failure to supply a rear number plate will result in the on road part of training being cancelled.

5. Health and Safety

“Trailer Training uk Ltd” will provide you with a high visibility vest for training, you are advised to wear this at all times when outside the vehicle. Warm / waterproof clothing and suitable footwear is your responsibility.

6. Deposits and cancellations

A deposit is required at the time of booking our courses. All deposits are non-refundable.

Notice of cancellation or re-arrangement of a course must be given no less than 10 clear working days prior to the commencement date. If notice of cancellation is given within 10 working days of the start date, we reserve the right to charge the full outstanding balance. We shall however do our best to reallocate the course dates to another client and if successful reduce the cancellation fee. Payment of outstanding balances must be made 10 clear working days prior to commencement of training.

7. Disruption to courses and DSA Tests

We make every effort to ensure that courses go ahead as arranged. We cannot, however, be held responsible for disruptions caused by inclement weather, unforeseen traffic delays or accidents, unforeseen mechanical breakdown including blown bulbs or postponement of tests by the Driving Standards Agency

“Trailer Training uk Ltd” reserve the right to terminate the course should the candidate prove to be unwilling to carry out instructions given, is felt to be a danger to themselves, other road users, pedestrians etc, or to “Trailer Training uk Ltd’s” staff. Likewise, any inappropriate behaviour by the candidate or if the instructor feels that the candidate is suffering from the effects of alcohol, drugs or lack of sleep shall result in the termination of training. No refund will be given in these circumstances

“Trailer Training uk Ltd” reserves the right to withhold the use of its vehicles and staff for the test if for any reason it is felt that the candidate has not reached the required standard to drive safely without instruction.